

## NOTICE OF FILING

*This notice is provided in connection with our wish to employ an H-1B nonimmigrant worker and the filing of a Labor Condition Application (LCA). A petition will be filed for one H-1B visa. An LCA will be filed within 30 days and will be available for public inspection at our company office for ten days. Complaints alleging misrepresentation of material facts in the LCA, which is available for inspection at our principal place of business, and/or failure to comply with the terms of the LCA may be filed with any office of the Wage and Hour Division of the United States Department of Labor.*

**Position offered:** Associate Lawyer

**Duties:**

- Draft and negotiate agreements and prepare office memoranda and other documents in relation to various transactional matters such as mergers, acquisitions, joint ventures, tender offers, financing transactions, commercial contracts and entity formations;
- Conduct legal research on corporate and securities related issues;
- Counsel entrepreneurs and investors in growth stage investment transactions;
- Perform due diligence and assist in the consummation of transactions;
- Act as a liaison in inter-group matters that involve several groups, such as litigation, real estate, bankruptcy, and corporate;
- Review and summarize precedent agreements and transactions;
- Assist in formation of legal entities such as corporations, limited liability companies and limited partnerships; and
- Prepare corporate resolutions, by-laws, and shareholders agreements, partnership agreements and limited liability company operating agreements.

**Requirements:** Bachelor's degree or higher in Law or related field, LLM preferred

**Hours:** Full Time

**Salary:** \$200,000 per year

**Period of Employment:** 03/12/2022 to 03/11/2025

**Worksite:** 711 Third Avenue, New York, NY 10017

FOR FURTHER INFORMATION AND APPLICATION, CONTACT:

Deborah J. Smith, Executive Director  
Golenbock, Eiseman, Assor, Bell & Peskoe, LLP  
711 Third Avenue, New York, NY 10017 or  
by calling (212) 907-7319

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This notice was posted in conspicuous places at the office of Golenbock, Eiseman, Assor, Bell & Peskoe, LLP 711 Third Avenue, New York, NY 10017 from February 2, 2022 to February 16, 2022. This notice remained clearly visible and unobstructed during the entire period of posting.

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**Deborah J. Smith**  
**Executive Director**